



## Guidelines for QWA Club Affiliation

### *Overview*

The Queensland Weightlifting Association Inc. (QWA) is a not-for-profit organisation that is incorporated in Queensland under the Associations Incorporation Act 1981. In general terms, the purpose of the Association is to enable members to participate in the sport of weightlifting.

The principal objects of the QWA are:-

- To organise, control and develop the sport of weightlifting in Queensland under Australian Weightlifting Federation Rules.
- To develop and intensify friendship and co-operation amongst competitors and officials in weightlifting both in Queensland and other states.
- To authorise and supervise all weightlifting activities of members in Queensland.
- To maintain all affiliations with the Australian Weightlifting Federation and other Sporting organisations as may be required for the proper advancement and recognition of weightlifting.
- To render aid either financial or by other means to clubs or associations in the State of Queensland or elsewhere which clubs or associations are conducting the sport of weightlifting in accordance with the rules laid down by the Australian Weightlifting Federation.
- To present weightlifting in its proper form to the public.
- To do all such things as are conducive or incidental to the attainment of the above objects or any of them.

While the QWA is primarily an Association of individual members, most of those members choose to join together within Clubs. Clubs which have a structure and a set of objects similar to those of the QWA may apply for affiliation to the QWA. Affiliation affords a number of benefits to Clubs:

- representation and voting entitlements at General Meetings of the QWA;
- the ability to conduct official weightlifting competitions under Australian Weightlifting Federation rules<sup>1</sup>;
- the ability of members to compete in weightlifting events under the name of their Club;

- the ability to nominate to host QWA State events;
- approval to display their Annual Certificate of Affiliation within their premises;
- to be eligible to apply for Junior development resources;
- to have the ability to apply for short term use of QWA loan equipment;
- to have their club promoted through QWA social media channels
- To have their Club details listed on the QWA and AWF websites
- To have access to online services to manage their Club competition registrations
- To have their approved activities covered by AWF insurance

An "Affiliated Club" or "Club" means a weightlifter's association consisting of not less than seven members including a President, Secretary and Treasurer, all of whom are members of the QWA, which becomes affiliated to the QWA for the duration of a calendar year or part thereof.

"Club Representative" means one representative appointed to the QWA by the controlling body of each Affiliated Club.

#### *Voting Rights*

Every Affiliated Club is entitled to be represented at General Meetings including Annual General Meetings of the QWA by one appointed Club Representative and each Club Representative is entitled to exercise one vote on any resolution put to a General Meeting. Each Club representative is entitled to exercise one vote in the election of the Management Committee of the QWA at the Annual General Meeting.

#### *Application for Affiliation*

Every application for affiliation shall be made in writing, signed by the President of the applicant club and shall be in such form as the QWA Management Committee from time to time prescribes.

The fees for Club Affiliation shall be such sum and payable at such time and in such manner as the QWA Management Committee shall from time to time determine.

At the next meeting of the QWA Management Committee after the receipt of any application and the fee applicable for club affiliation, such application shall be considered by the Management Committee, who shall thereupon determine upon the admission or rejection of the applicant.

Any applicant who receives a majority of the votes of the members of the Management Committee present at the meeting at which application is being considered shall be accepted as an Affiliated Club.

Upon the rejection of an application for affiliation the secretary shall forthwith give the applicant notice in writing of such rejection.

#### *Termination of Affiliation*

If an Affiliated Club -

Fails to comply with any of the provisions of the QWA Constitution;

or conducts, causes, aids or supports any action which is considered to be injurious or prejudicial to the character and/or interests of the Association (this may include inappropriate advertising on the website they have linked to their Club Affiliation or inappropriate or offensive use of social media) The QWA Management Committee shall consider whether its affiliation shall be terminated.

The Affiliated Club shall be given a full and fair opportunity of presenting their case and if the QWA Management Committee resolves to terminate affiliation, it shall instruct the secretary to advise the club in writing accordingly.

#### *Appeal*

A club whose application for affiliation has been rejected or whose affiliation has been terminated may within one month of receiving written notification thereof, lodge with the secretary written notice of their intention to appeal against the decision of the QWA Management Committee.

Upon receipt of a notification of intention to appeal against rejection or termination of affiliation the secretary shall convene, within three months of the date of receipt of such notice, a general meeting to determine the appeal. At any such meeting the applicant shall be given the opportunity to fully present their case and the QWA Management Committee or those members thereof who rejected the application of affiliation or terminated the affiliation subsequently shall likewise have the opportunity of presenting its or their case. The appeal shall be determined by the vote of the Club Representatives present at such meeting.

Where a club whose application is rejected, does not appeal against the decision of the QWA Management Committee within the time prescribed by these Rules or so appeals but the appeal is unsuccessful, the secretary shall forthwith refund the amount of any fee paid.

## 2020 Club Affiliation Application Form

CLUB NAME	_____
STREET ADDRESS	_____
POSTAL ADDRESS	_____
CONTACT PERSON	_____
CONTACT PERSON PHONE NUMBER	_____
CONTACT PERSON EMAIL ADDRESS	_____
ADDITIONAL CLUB CONTACTS EMAIL (MAX OF 2)	_____ _____
CLUB EMAIL ADDRESS (FOR QWA/AWF WEBSITE)	_____
CLUB WEB ADDRESS	_____
CLUB PHONE NUMBER	_____
CLUB OFFICE BEARERS President Secretary Treasurer	_____ _____ _____
NAME OF NOMINATED CLUB REPRESENTATIVE*	_____
CLUB COACHES	_____ _____ _____ _____
ADDITIONAL INFORMATION FOR WEBSITE; FEES, HOURS, PARKING, PUBLIC TRANSPORT, NOT-FOR-PROFIT, COMMERCIAL, VOLUNTEER RUN	_____

\* The club's representative to the QWA may be one of the office bearers named above or any other member of the club who is also a member of the QWA.

Note: Affiliated Clubs must include among their membership at least seven (7) people who are **current** members of the QWA. Please provide members' names on the next page.

<sup>1</sup> As long as the minimum standards of refereeing qualification standards are met.

*Minimum Requirements for the Validation of Competition Results and Records:*

*Club Competitions – 1 State Referee + 2 Club Referees*

*State Competitions and State Records – 2 State Referees + 1 Club Referee*



## 2020 QWA Club Competition program

To assist with the administration of the 2020 QWA Club competition program closing dates for online registrations for Club competitions will be set as midnight on the Sunday prior to the competition date. No changes will be possible.

### Fee Agreement

Each affiliated QWA club that has had stand-alone club competitions and Club Challenge competitions approved on the 2019 QWA Calendar is able to elect to charge an entry fee per entrant per competition. This can be incorporated into the online competition registration system.

Additional fees collected via this system are to be reimbursed to the Club where the athlete competed i.e. Host club.

Following each competition your Club will need to lodge a Request for Reimbursement of the additional amount of Competition fees charged, on the accompanying form to the QWA office [gwa@gwa.org](mailto:gwa@gwa.org)

Please note that all requests for reimbursement need to be lodged **within 4 weeks** of the competition date to ensure that QWA budgeting practices are not impacted by claims for historical expenses.

Note: there is no refund possible for entry fees paid to the QWA.

Club Name: \_\_\_\_\_

Total amount to be charged:

1.1 For Club Challenge competitions for your members:

1.2 For Club Challenge competitions for non-members of your Club:

**\$5 will be deducted by the QWA from each of the individual entry fees nominated above, to assist in covering the cost of supplying prizes for the 2020 Club Challenge.**

2.1 For stand-alone Club competitions for your members:

2.2 For stand-alone Club competitions for **non-Club members** of your club:

**Where a fee is charged for stand-alone Club competitions \$1 will be deducted by the QWA from each of the individual entry fees to cover the associated merchant fee charges.**

Do you wish to cap the number of **non-Club members** entering your competitions?

Yes/ No      What cap numbers do you wish to set?

Are any of your Club competitions only open to your own Club members?

Specify here:

Signature of Authorised Club Representative: \_\_\_\_\_

Date: \_\_\_\_\_